GEEM 445
Engineering Ethics and Professional Practices

Development Project Proposal (DPP)

DPP

What is DPP?

- A development project proposal is a **detailed milestone** that is **based on** a **work plan with time** and **cost estimates** of development project.
- It is a proposal that **helps**

  to review the **departmental documents** and, if necessary, **negotiate changes**, which would insure institutional consistency.

Table of Contents

- Abbreviations
- Preface
- Acknowledgement
- Introduction

PART A: Project Summary - Manual for DPP (Aided Project)

DPP

PART A: Project Summary Manual for DPP (Aided Project)

Project Summary: Manual for DPP

- Project Title
- Basic Information
- Objectives and Targets (of Beneficiaries) of the Project
- **Project Implementation Period**
- **Estimated Cost and Exchange Rate**
- Mode of Financing
- Location of the Project
- Location Wise **Cost Break-Down**
- Component Wise Estimated Cost Summary
- **Log Frame**
- Project Management
- **Year Wise Financial and Physical Target Plan** (As Per Annexure-IV)
- **After Completion**, **whether the Project Needs to be Transferred to the Revenue Budget**. 28 PART B: 29 Project Details- Manual for DP

DPP

PART A: Project Summary Manual for DPP (Aided Project)

Project Details- Manual for DP:

Part B: **Project Details**

- Background
- Pre-Appraisal/Feasibility Study/Pre-Investment Study
- Financial and Economic Analyses
- Lessons Learnt From Similar Nature of Project(s)
- Indicate the Basis of Item-Wise Cost Estimate and Date
- Comparative Cost of Major Items of Similar other Projects
- **Detailed Annual Phasing of Cost**
- **Specification**/Design of Major COMPONENTS (Attach)
- **Amortization Schedule** for Projects Having Involvement of Loan From Government

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The Effect/Impact and Compliances of Project

- Describe the Effect/Impact of Project Components and Specific Management Response Measures
- Specific Linkages With Perspective Plan/Five Year Plan/ MDGs/ SDGs/Ministry/Sector Policies and Priorities
- Mission/Vision of the Implementing Agency/Sponsoring Ministry and How Does the Project Contribute in Achieving the Mission/Vision of the Implementing Agency/Sponsoring Ministry
- Whether Private Sector/Local govt. or NGO's Participation Was Considered? If yes, describe How Will they be Involved?)
- In Case of **Foreign Aided Project** Mention the Major Conditionality
- Does the **Project Involve Compensation**, **Rehabilitation/ Resettlement?** If so, Indicate the Magnitude and Cost

Risk Analysis and Mitigation Measures

- Risk Analysis and Mitigation Measures (**Identify Risks** During Implementation & Operation Such as Disaster and Hazardous Aspects etc. and Suggested Mitigation/ Safety Measures There of)
- Other Important Details, Technical or Otherwise Such as.

Reference/Selected Readings

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Type of Projects And Project Proforma

- **Investment Projects** generally involve **large amount of capital investment** from either local or both **local and foreign resources** for development of physical or socio-economic infrastructures (e.g. construction of roads, embankments, bridges and power plants).
- **Technical Assistance (TA) Projects**, generally having no component of capital investment, are usually **foreign aided project** where **donor's assistance constitutes the cost of project,** wholly or partly (e.g. Project in providing Support to Monitoring MDGs in Bangladesh).
- **Project proforma** is the basic document for placing required information of a certain project in a **prescribed format** in order to get approval from the appropriate government authority.
- All Investment projects are to be formulated in DPP.

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Steps Involved In Approval Process of Investment Projects

- Generation of **Project idea from Sectoral Plans** /Five Year Plan/ Perspective Plan
- **Formulation of DPP** by **Executing Agencies.**
- **Ministries Scrutinize** the DPPs.
- **Sector/ Divisions of the Planning Commission Appraise the DPPs**
- Project Evaluation Committee **(PEC) Recommends for Approval**

  -Minister for Planning **approves** Project Costing up to Tk. 50 crore

  -ECNEC **approves** Projects costing over Tk. 50 crore
- Approved projects **included in ADP** for implementation.

Note: Unapproved and unallocated development projects are recorded on the green pages of ADP Book.

- Project approval is granted on a priority basis from the list on these pages and necessary allocations are given based on the need of financial year.

Propose DPP Proforma

PART-A Project Summary

Project Title

Basic Information

- Sponsoring Ministry/Division
- Implementing Agency (ies)
- Concerned Sector/Sub-sector of ADP
- Concerned Division of Planning Commission

Objectives and targets of the project : (Please specify in quantity and/or in percentage and write in bullet form)

Project implementation period

- Date of commencement
- Date of completion

Estimated cost of the project (In Lakh Taka):

- Total : GOB
- Own Fund
- Others

Exchange rate (s) with date : (Source Bangladesh Bank)

Mode of financing:

Mode of financing with source:

Source:

- GoB (FE-Foreign Exchange)
- PA (RPA-**Reimbursable Project Assistance**)
- Own Fund (FE)
- Others (Specify)

PA (Public Assistance) source

Mode:

- Loan/credit
- Grant
- Equity
- Others (specify)
- Total

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Year wise allocation of GoB Fund and Own Fund according to DPP (Taka in Lakh):

- Financial Year
- GOB (FE)
- Own Fund (FE)

Location of the project:

- Division
- District
- Upzilla/City Corporation/Pouroshova

(Attach map, where necessary)

Location wise cost break-down to be attached as per Annexure - I:

Components Wise Estimated Cost Summary:

Log-frame:

- Planned date for project completion: .....
- Date of this summary preparation: .....

Narrative Summary
Objectively Verifiable Indicators (OVI)
Means of Verifications (MOV)
Important Assumptions (IA)

- Goal Objective/ Purpose
- Output
- Input

Project Management:

- Attach proposed project **management setup** (As per Annexure-II)
- **Implementation** arrangement
- Attach **Procurement Plan** (As per Annexure -III (a), III(b), & III(c))

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Year wise financial and physical target plan (As per Annexure-IV)

After completion, whether the project needs to be transferred to the revenue budget:

- If yes, briefly narrate the institutional arrangement and technical & financial requirement for operation and maintenance. (To continue the benefits of the projects required yearly costs and personnel should be mentioned)

- If not, briefly narrate the institutional arrangement and financial requirement for operation and maintenance. (To continue the benefits of the projects required yearly costs and personnel should be mentioned)

Signature of officer(s) responsible

for the preparation of the DPP

with seal and date

Development Project Proforma/Proposal (DPP)

Part-A

Project Summary

1	**Project Title**	:	**ই-স্ট্যাম্পিং বাস্তবায়ন পাইলট প্রকল্প (e-Stamping Implementation Pilot Project)**
2 (a)	**Sponsoring Ministry /Division**	:	Information and Communication Technology Division, Ministry of Posts, Telecommunications & Information Technology.
2 (b)	**Executing Agency**	:	Office of the Controller of Certifying Authorities. (CCA)
3	**Objectives of the Project**	:	• To convert present paper based non-judicial revenue stamp to electronic stamping. • To increase Govt. revenue from stamp duty. • To enhance transparency in stamp duty management and remove forgery of stamp duties. • To build a central database to make an ease of the verification process.
4	**Location of the Project**	:	Office of the Controller of Certifying Authorities, BCC Bhaban, Agargaon, Sher-e-Bangla Nagar, Dhaka.

Division	District	Upazila
1	**2**	**3**
Dhaka	Dhaka	Agargaon, Sher-e-Bangla Nagar, Dhaka

Project Estimation :

a) Estimated Cost of the Project (In Lakh Taka)	i)	Total	:	14318.27
	ii)	GoB	:	14318.27
	iii)	PA	:	0

b) Exchange rate with date : N/A

6 **Location wise cost break-down to be attached as per Annexure-I** : (Annexure-I)

7 (b) **Source of Financing GOB Fund against DPP's Year wise Allocation**

(In Lakh Taka)

Whether the priority list of the project has been made according to available resource in the FY 2015-2016 If yes, give the sl. no.	**Year wise GoB Fund Requirement**		Source of Required GoB Fund	In case of re-appropriation from other project (s) what will be the impact of the project (s)
	Financial Year	**Amount**		
1	**2**	**3**	**4**	**5**
The project is included in Green Page of ADP 2015-16, Serial no: 830 (page 724). "E-Stamping Implementation Project" is proposed.			Through year-wise allocation in the Annual Development Programme	N/A
	2016-2017	1532.85		
	2017-2018	11133.94		
	2018-2019	1651.48		
TOTAL :	--	14318.27	--	--

8 **Project Implementation Period:**

i)	**Date of Commencement**	:	1st July, 2016
ii)	**Date of Completion**	:	30-Jun-19

Thank You